



New Mexico Immigration Corps Paralegal Fellow 2017-2019

Host Site

New Mexico Immigrant Law Center, Albuquerque, NM

Experience/Description

This project seeks a Paralegal Fellow to assist our team respond to the overwhelming demand for services for immigrants in New Mexico, helping to overcome the barriers that geography and distance can pose to obtaining legal services. The Paralegal Fellow will be part of the New Mexico Immigration Corps, which is a partnership between NMILC, Equal Justice Works and the University of New Mexico School of Law. The partnership aims to increase access to legal services to immigrants across New Mexico and increase opportunities for public interest law work in New Mexico. **This position requires a two-year commitment.**

The Paralegal Fellow will assist with immigration law cases, gain experience in community networking and outreach, and assist with pro se clinics. This position is recommended for individuals from historically disadvantaged communities with aspirations to enter the legal field, develop their understanding of social justice, and be supporting and mentored throughout their law school application process.

New Mexico Immigrant Law Center is a social justice organization whose mission is to advance equity and justice by empowering low-income immigrant communities through collaborative legal services, advocacy and education

Qualifications

- Bachelor's degree or relevant experience working with immigrant rights issues and in a professional setting.
- Bilingual Spanish and English fluency required; other bilingual fluency will be considered
- Excellent attention to detail
- Ability to travel state-wide as needed
- Strong organizational and communication skills
- Demonstrated commitment to immigrant rights, social justice issues and public interest law.

Contact: Adriel Orozco, aorozco@nmilc.org

Environment

NMILC is an equal opportunity employer. We welcome people from a diverse set of experiences. Immigrants, transgender and gender non-binary individuals, and people of color are strongly encouraged to apply. NMILC is a progressive organization and applicants are expected to collaborate in an inclusive and diverse environment. We are a group of highly dedicated and motivated individuals seeking transformative change for our state and welcome anyone who is interested in being part of our team.

Salary and Benefits

Competitive non-profit salary. Excellent benefits provided, including full health insurance coverage, dental and vision, and generous vacation and sick leave.

To Apply

Send your resume, cover letter, and one letter of recommendation to jobs@nmilc.org. In your cover letter, please explain your interest in social justice and the legal field, when you are considering applying for law school, and how your experience or background fit within the goals of the Immigration Corps and a resume detailing your relevant skills and experience to jobs@nmilc.org. **DEADLINE TO APPLY: June 30, 2017 at midnight.**

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